



BOARD OF COUNTY COMMISSIONERS MINUTES

MONDAY, MAY 11, 2020

This Regular meeting was conducted under 25 O.S §306 (C) (Signed and enacted March 18, 2020). The meeting took place in the Board of County Commissioners Meeting Room and through teleconference. To accommodate the public who are observing social distancing the following number was provided, (312)626-6799, meeting ID is 706 237 079; and <http://zoom.us/j/706237079/> for video. The public was asked to call ahead at (405)366-0200 to make Public Comment.

Commissioner Darry Stacy led in the Prayer and the Pledge of Allegiance.

Chairman Harold Haralson called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 11th day of May 2020, in Meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called the roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Nate Hales, Linda Atkins, Denise Ellison, Douglas Warr, Lt. David Mobley, Melissa Nies, Marilyn Williams, Leann Clements, Alison Vinson, Sheriff Blake Green, Bryan Jenkins, Brian Wint, George Mauldin, Jacob McHughes, John Roberts, Undersheriff Kent Richie, and Melinda Duke. The following were through remote: Bryant Rains, Laura Smith, Dana Johnston, Matt Stanley, Jonathan Hoyes, and Valarie Philipp.

After the reading of the minutes of the Regular Meeting of May 4, 2020, and there being no additions or corrections, Darry Stacy moved, seconded by Rod Cleveland, that the minutes be **approved** as read.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Items of Business:

1. George Mauldin, Director of Safety and Emergency Management presented a COVID-19 update and Operations within Cleveland County.

He said that as of the most recent update from the Oklahoma State Department of Health there are currently 456 total cases of COVID-19 in Cleveland County and that is one more than yesterday with 32 deaths. Norman is at 217 total cases with 2 more than yesterday at 19 deaths, the same as yesterday. Curiously, Norman is now ranked fifth in the State behind Oklahoma City (730), Tulsa (476), Guymon (313), and Bartlesville (246). He said that PPE supplies were picked up on Friday that included 1,000 KN-95 masks and 2,000 pairs of gloves in various sizes and added that gets them up to where they need to be on PPE for the Sheriff's Office and the four Volunteer Fire Departments.

He said that District Court is resuming next Monday and the Sheriff's Office has devised the following plan to limit possible exposure:

- All proceedings will take place on the 4th floor of the Cleveland County Office Building in the Courtrooms of Judges Stice, Virgin, and Walkley.
- Only the defendant and his attorney will be allowed in the courtrooms.
- Social distancing will be maintained at all times.
- Mask and gloves have been provided for all participants.

Having learned only this morning that the Oklahoma State Department of Health has placed a hold on COVID-19 testing due to lack of testing supplies, he said the hold should be lifted in a day or two and will cause a spike in the number of confirmed cases later in the week.

In conclusion, he said that Classen Urgent Care can conduct both PCR and rapid antibody tests.

2. A presentation was given by managers of Witt O'Brien that specialize in crisis and emergency management. Dana Johnston, Associate Managing Director, led the Board through a brief PowerPoint presentation. She thanked the Board for inviting them to talk about Witt O'Brien. Ms. Johnston said that the company has been around for thirty-five years and has worked with every major US disaster since 2001, including outbreaks such as Asian Flu, H1N1, Ebola, Zika, and now COVID-19. They have garnered a vast amount of experience and knowledge through the years. She introduced other professionals with her and asked that they provide information on how best to respond to COVID-19.

Matt Stanley, Senior Director, Planning, said that they will help Cleveland County to develop a comprehensive application that complies with all regulations to define the needs of Cleveland County.

Jonathan Hoyes, Public Assistance Subject Matter Expert, said he served as Director of FEMA's Public Assistance (PA) Division where he led field delivery of infrastructure and community assistance and will bring his experience and support for program reimbursement and planning to provide

documentation to State and FEMA and will provide the County with a strategy for maximizing recovery as quickly as possible.

Valarie Philipp, Associate Managing Director, has been with Witt O'Brien for fourteen years and offers her assistance to the County in assessing the situation simultaneously with a grant specialist and start working on recovery with the FEMA Program and other grants that are available to help with the allocation of already completed expenditures and use other grant opportunities as well as estimated expenditures. She said their experts can start working with the county immediately. They can meet with the county and discuss an initiative to present to the State and make sure that an opportunity is not missed in taking advantage of all the programs out there and available to the County. She said this is what they do on an annual basis and have the experience and expertise to make this happen for Cleveland County.

Commissioner Darry Stacy discussed the immediate process of getting started.

Jonathan Hoyes said that they will start as quickly as possible with the elected officials and get a good sense of the financial costs, but also what are the anticipated costs in the coming weeks and months. They can assist in getting the money before the actual expenditure is made and then reconcile it back. He said that the sooner they can get started the faster the reimbursement will come. They will work with each department to capture and categorize the situations to make sure the information is easily discerned by the State and by FEMA.

Commissioner Stacy had a discussion with Witt O'Brien representatives concerning the reimbursement of their fees and was told that Cleveland County will have a project manager assigned to the county who is a private specialist that lives twenty minutes away and will work directly with Cleveland County.

Following the conclusion of the presentation, Chairman Haralson asked if the Board wished to take action on this item today.

Commissioner Stacy said that the County is at the point to work with this company if someone wished to make a motion to proceed in putting together a contract. He said that they have interviewed a couple of companies and many county employees have been involved in the process and in his opinion this company meets the needs of Cleveland County more than the others.

Rod Cleveland moved, seconded by Darry Stacy, to **proceed** with contract negotiations with Witt O'Brien.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

Chairman Harold Haralson said that the following item numbers, 3 through 11, are **Consent Items** and routine in nature with the exception of No. 5 and No. 8 that are pulled to take action separately at the request of Commissioner Cleveland at the end of the agenda: Rod Cleveland moved, seconded by Darry

Stacy, to **approve** the remaining **consent items**.

3. **Resolution** of the Cleveland County CIRB 5-Year Allocation Plan for the FY2021-FY2026.
4. **Contract** between Board of County Commissioners and Western Plains Youth & Family Services effective July 1, 2020 through June 30, 2021 in the amount of \$68.00 per child per day while child is detained in the Northwest Oklahoma Regional Juvenile Detention Center.
5. **(This item moved to the end of the agenda.)**
6. **Contract Renewal** between Board of County Commissioners on behalf of County Clerk's Office and Square9 Softworks for Square9 Software Assurance Renewal and GlobalSearch 3 User for period July 1, 2020 through June 30, 2021 in the amount of \$1,338.86.
7. **Letter of Agreement** with REES for renovation of Alan J. Couch Center in the amount of \$10,370.00.
8. **(This item moved to the end of the agenda.)**
9. **Accept Notification of Error Correction** to the Excise Board from the County Sheriff's Department on the following:
 - a. Transfer of funds from 117572-51000, Sheriff Environmental Grant personal to 116572-51000 Sheriff Service Fee Environmental personal in the amount of \$9,275.96.
10. **Review, Audit, and Approve or Disallow Blanket Purchase Orders** submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
11. **Review, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay.** A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT DOCKET.

Rod Cleveland said that **Item No. 5, Contract** between Board of County Commissioners and GE Johnson for the construction of the Cleveland County Parking Facility, was such a big project on something that they have been

working on for so long that he thought it needed individual attention and moved to **approve**.

Darry Stacy seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved to **strike** from the agenda **Item No. 8, Notice of Appointment** of replacing Brooke Loomis with Carrie Davis as Requisition Officer on the following accounts:

- a. Juvenile Drug Court Judges accounts 123166 51000, 123166 53000, 123166 54000, and 123166 55000.
- b. Stop Violence Against Women account 602166 51000.

Rod Cleveland said that he wants more clarification on this since Carrie Davis is not an employee of Cleveland County.

County Clerk Tammy Belinson said that Brooke Loomis was not an employee either and was running the program for Judge Stice. She was putting in the requisitions to get payments done and now Carrie Davis is replacing Ms. Loomis. She added that it is something that the auditors are requiring from the county because it is something that the county oversees and the money is deposited in the treasury and they can make deposits and conduct the business of this program on behalf of the Judge. Checks and balances are required on this fund and the auditors do audit the accounts.

Commissioner Cleveland **withdrew** his motion to strike.

Darry Stacy moved, seconded by Rod Cleveland, to **approve Item No. 8, Notice of Appointment** of replacing Brooke Loomis with Carrie Davis as Requisition Officer on the following accounts:

- a. Juvenile Drug Court Judges accounts 123166 51000, 123166 53000, 123166 54000, and 123166 55000.
- b. Stop Violence Against Women account 602166 51000.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.

Motion carried.

B. There was no **new business** to come before the Board for discussion.

C. During **Commissioner's** discussions about **County Business**, Commissioner Stacy said that the county is under a time crunch and wants the elected officials and everyone concerned to get on board to get their information to the State to be at the front line when the time comes.

County Assessor Douglas Warr asked if that meant for them to track all expenses.

Darry Stacy said that is correct, but they will come in and talk to each office, specifically, as to what is available, what qualifies, and what doesn't. He said that having the information compiled in advance will only speed up the process.

Rod Cleveland said, "I think you can brainstorm and be creative."

Tammy Belinson said that she is in the process of buying plexiglass sheets and asked if she should wait or go ahead as planned.

Darry Stacy said that it is reimbursable and needs that information as soon as possible.

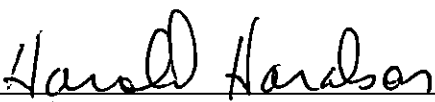
Commissioner Cleveland briefly discussed the non-compliant PO list and suggested that offices create Blanket PO's for purchases made routinely each month.

D. There were no **comments** made by the **Public**.

E. There being no further business to come before the Board, Darry Stacy moved, seconded by Rod Cleveland, that the meeting is **adjourned** at 1:27 P.M.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.


(Clerk's Note: Agenda was posted on May 8, 2020, @ 9:24 AM.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Harold Haralson, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes prepared by: 

Deputy County Clerk